

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**MARCH 15, 2012**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Morris**    \_\_\_\_\_ **Murray**    \_\_\_\_\_ **Nuss**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Spotlight on Middle School
- B. Family & Consumer Sciences – Senior High School

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel -- Certificated
  - 1. Resignations
    - a. Bernard Caldwell, Freshman, Track  
(effective 2011-12; for personal reasons)
    - b. James Carty, Senior High, Biology  
(effective June 1, 2012; for retirement purposes)
    - c. Barbara Hopkins, North, 2<sup>nd</sup> grade  
(effective June 1, 2012; for retirement purposes)
    - d. Joni Jackson-Martin, High, Science  
(effective the end of the 2011-12 school year; for personal reasons)
    - e. Alice Anne Northup, Middle, 8<sup>th</sup> grade Social Studies  
(effective June 1, 2012; for retirement purposes)
    - f. Pamela Petersen, West, 2nd grade  
(effective June 1, 2012; for retirement purposes)

- g. Connie Warner, North, 2nd grade  
(effective June 1, 2012; for retirement purposes)

2. Employment

- a. Extracurricular 2011-12

**Senior**

Jason Tobkin, Volleyball, Boys Assistant

**Freshman**

Jena Hartley, Track

**Middle**

Ryan Cropper, Track

Tom Robertson, Tennis, Boys

Allyson Schnepfer, Track

Scott Smith, Track

Wendy Starkey, Track

**Intermediate**

Matthew Crapo, Intramural Volleyball (additional due to participants)

**Central**

Kristi Roth, Intramurals, 50%

Kristi Roth, Cheerleading, 50%

Shelly Smith, Intramurals, 50%

Shelly Smith, Cheerleading, 50%

**West**

Mary Ellen Menzer, Intramurals

- b. It is recommended that the following persons be issued administrative contracts effective July 1, 2012, as defined below:

Certificated Administrators

Ryan Huff, Elementary Asst. Principal (effective July 1, 2012 – June 30, 2013)

Cathy Landeen, Elementary Asst. Principal (effective July 1, 2012 – June 30, 2014)

Diane Parrett, Special Services Director (effective July 1, 2012 – June 30, 2015)

Elizabeth Prince, Intermediate Principal (effective July 1, 2012 – June 30, 2014)

Diane Stacy, Elementary Principal (effective July 1, 2012 – June 30, 2015)

Cynthia Vaughn, Intermediate Asst. Principal (effective July 1, 2012 – June 30, 2014)

Nancy Wasmer, Middle Asst. Principal (effective July 1, 2012 – June 30, 2015)

- c. Substitute Teachers

Kelcey Bauer

Christa Ondrovich

Joanna Manchak

Sara Riddle

Maggie McIlwain

Tracey Stone

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

d. Volunteers

Mark Jarvis, Senior High, Volleyball  
 C.J. Link, Freshman, Softball  
 Aaron Revel, Senior High, Baseball  
 Andrew Tyahur, Senior High, Volleyball

(The above-noted persons are recommended for approval as volunteer coaches for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

B. Personnel -- Classified

1. Resignations

- a. Domingo Carrizales, West, Custodian  
(effective the end of the day March 31, 2012; for retirement purposes)
- b. Thomas Jones, Transportation, Bus Driver  
(effective the end of the day February 29, 2012; for retirement purposes)
- c. Phyllis Price, Sr. High, Head Cook  
(effective the end of the day May 31, 2012; for retirement purposes)
- d. Vicky Wilson, Intermediate, Educational Assistant  
(effective the end of the day April 30, 2011; for disability retirement purposes)

2. Leaves of Absence

- a. Karen Anderson, East, Clerk IV  
(effective February 22, 2012 through April 21, 2012; unpaid personal medical)
- b. Pam Sanders, Sr. High, Custodian  
(effective February 23, 2012 through February 29, 2012; extension of unpaid Workers Compensation)

- c. Bonnie Smith, Middle, Cook  
(effective February 16, 2012 through July 31, 2012; extension of unpaid Workers Compensation)

3. Employment

- a. Connie Bray, West, Educational Assistant  
(effective March 16, 2012; for a replacement position)
- b. Sandra Kulp, East, Food Service Assistant  
(effective March 16, 2012; for a replacement position)
- c. Margaret Reumann, East, Food Service Assistant  
(effective March 16, 2012; for a replacement position)
- d. It is recommended that the following persons be issued administrative contracts effective July 1, 2012, as defined below:

Classified Administrators

Debbie Vogt, Latchkey Coordinator (effective July 1, 2012 – June 30, 2015)  
 Bill Westerbeck, Transportation Director (effective July 1, 2012 – June 30, 2014)  
 Terry Zboril, Asst. Transportation Director (effective July 1, 2012 – June 30, 2014)

4. Promotion

- a. Thomas Dane, Intermediate, Head Custodian  
(effective March 19, 2012; for a replacement position)

5. Recall from Reduction in Force

- a. Peter Spada, Middle, Custodian  
(effective March 14, 2012; temporary assignment for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Extracurricular fees
- 2. Open Enrollment Policy JECBB, Regulation JECBB-R, Exhibit JECBB-E

D. Other Items for Board Action

1. Recommend approval of a Memorandum of Understanding between the Fairfield Board of Education and the Ohio Association of Public School Employees Local #378 regarding paraprofessional licensing of educational assistant employees assigned to Title I school buildings effective for the 2011 – 2012 school year only.
  
2. Recommend approval of extra-curricular fees as listed, for the 2012-2013 school year.

High School/Freshman 9-12	Sports	\$125.00
High School/Freshman 9-12	Marching Band/Choraliers	\$75.00
High School/Freshman 9-12	All Clubs	\$20.00
Middle School 7-8, Freshman	Rhythm Express	\$75.00
Middle School 7-8	Sports	\$125.00
Middle School 7-8	Select Band & Jazz Ensemble	\$30.00
Middle School 7-8	All Clubs	\$20.00
  
3. Recommend approval of the relocation of district office services to the property at 4641 Bach Lane, Fairfield, 45014.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

- A. Recommend approval of the minutes of the following meetings:  
February 16, 2012 – Regular Meeting  
March 1, 2012 – Work Session
  
- B. Recommend approval of the financial reports for the month of February 2012.
  
- C. Recommend approval of the 2011-12 Amended Appropriations Resolution.
  
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
199885	Van	Business Office
08977	Printer	Freshman School
08978	Printer	Freshman School
16242	Computer	Freshman School
16243	Computer	Freshman School
16244	Computer	Freshman School
16245	Computer	Freshman School

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16246	Computer	Freshman School
16248	Computer	Freshman School
16249	Computer	Freshman School
18270	Computer	Freshman School
18271	Computer	Freshman School
18272	Computer	Freshman School
18273	Computer	Freshman School
18274	Computer	Freshman School
18275	Computer	Freshman School
18283	Computer	Freshman School
18292	Computer	Freshman School
18293	Computer	Freshman School
18294	Computer	Freshman School
18295	Computer	Freshman School
18297	Computer	Freshman School
18298	Computer	Freshman School
18299	Computer	Freshman School
18314	Computer	Freshman School
02177	VCR	High School
06763	Computer	High School
07469	VCR	High School
07484	VCR	High School
10891	Computer	High School
12804	Computer	High School
14564	VCR	High School
15144	Computer	High School
15163	Computer	High School
15852	Computer	High School
15878	Computer	High School
15908	Computer	High School
15918	Computer	High School
15948	Computer	High School
15956	Computer	High School
16578	Computer	High School
16857	Computer	High School
16929	Computer	High School
16933	Computer	High School
17227	Computer	High School
17254	Computer	High School
17351	Computer	High School
17357	Computer	High School
17471	Computer	High School
17514	Computer	High School
17526	Computer	High School
17692	Computer	High School
17701	Computer	High School
18110	Computer	High School
21336	Computer	High School
15149	Computer	Intermediate School

15789	Computer	Intermediate School
15794	Computer	Intermediate School
15795	Computer	Intermediate School
16316	Projector	Intermediate School
18476	Computer	Intermediate School
11062	Printer	Middle School
08118	Computer	North Elementary
14874	Projector	North Elementary
18823	Smartboard	North Elementary
23486	Apple ipad	Sacred Heart
23509	Apple ipad	Sacred Heart
23517	Apple ipad	Sacred Heart
23592	Apple ipad	Sacred Heart
18444	Computer	Special Services
20717	Computer	Special Services
22372	Cell phone	Transportation

E. Recommend approval of the following donations:

1. Donations of three cameras valued at \$599 each, library books valued at \$3,012 and \$20,000 utilized for SmartBoards from Fairfield Intermediate School PTC to Fairfield Intermediate School.
2. A donation of a piano valued at \$1,500 from Chris and Trisha Cook to Fairfield Middle School.
3. A donation of \$75 from Hill-Air Heating and Air, Inc. to Fairfield High School for the Ohio Graduation Testing Camp.
4. A donation of \$816 from Jostens to Fairfield High School for Ohio Graduation Test incentives.
5. A donation of books valued at \$537 from Connie Roetker to Fairfield Intermediate School.

**Total donations for 2012: \$47,529.00**

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3204064 - Butler County ESC (Preschool) - \$27,000

G. Recommend approval of the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

County Auditor's Estimate of Tax Rate To Be Levied:	
Bond Retirement Fund	2.80
General Fund	<u>53.51</u>
Total	56.31

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

**ANNOUNCEMENTS**

- March 16, 2012 – FHS Boys Basketball Regional Finals, 7:30 PM, Xavier Cintas Center
- March 30, 2012 – Spring Break begins at end of day
- April 9, 2012 – School resumes after Spring Break
- April 19, 2012 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**